

# **CULBERTSON SCHOOL DISTRICT #17 J/R/C**

**RICHLAND/ROOSEVELT COUNTIES  
CULBERTSON, MONTANA**

## **NOTICE OF REGULAR SCHOOL BOARD MEETING**

**Tuesday--March 23, 2021, 6:30 PM**

**PREVIEW BILLS.....6:15 PM**

**CALL TO ORDER.....6:30 PM**

### **ROLL CALL**

- 01. Action, establish quorum

### **RECOGNITION OF VISITORS**

- 02.

### **APPROVE AGENDA**

- 03. Action, approve agenda

### **PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

### **MINUTES OF PREVIOUS MEETINGS**

- 05. Action, approve minutes from the following meeting(s)
  - a. February 22, 2021 (Regular Board Meeting)

### **FINANCE REPORT**

- 06. Action, pay bills, approve investments, and note cash & extra-curricular balances

### **REPORTS**

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

#### **Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

## **UNFINISHED BUSINESS**

15. Action, Health and Safety Plan

## **NEW BUSINESS**

16. Action, Resignation(s)
17. Action, 2020-2021 Classified Staff Contract(s)
  - a. Evening Custodian
18. Action, 2021-2022 Teacher Contract(s)
19. Action, 2021-2022 Principal Contract
20. Action, 2021-2022 Technology Systems Coordinator Contract
21. Action, 2021-2022 Extra-Curricular Contract(s)
  - a. High School Boys' Basketball Head Coach
  - b. High School Girls' Basketball Head Coach
  - c. High School Cheerleading Head Coach
  - d. High School Speech & Drama Head Coach
22. Action, 2021-2022 Elementary School District General Fund Voted Levy
23. Action, 2021-2022 Elementary School District Permissive Levies
  - a. Adult Education
  - b. Transportation
24. Action, 2021-2022 High School District General Fund Voted Levy
25. Action, 2021-2022 High School District Permissive Levies
  - a. Adult Education
  - b. Transportation
26. Action, Roose-Valley Special Education Cooperative Interlocal Agreement
27. Action, School Drop Off/Parking Area
28. Action, Student Council Proposal
29. Action, School Board Goals

## **PUBLIC COMMENT FOR NON-AGENDA ITEMS**

- 30.

## **REPORTS (Continued)**

31. Information, Trustees Reports/Requests.

## **DATE/TIME FOR NEXT MEETING**

32. Date: Tuesday, April 20<sup>th</sup> Time: 6:30 p.m.  
Potential Conflicts: High School Spring Music Concert  
Suggested Changes: Monday, April 19<sup>th</sup> or Wednesday, April 21<sup>st</sup> or ????

## **ADJOURNMENT**

33. Time of adjournment: \_\_\_\_\_

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

### **Mission**

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# Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
February 22, 2021  
Monday – 6:30 p.m.

The Board met in regular session on Monday, February 22, 2021, at 6:30 p.m. Trustees present were: Luke Anderson, Eric Bergum, and Mark Colvin. Representatives were: Larry Crowder, Mike Olson, and Dave Solem. Visitors were recognized.

Mark Colvin made motion to approve the agenda. Eric Bergum seconded the motion. Motion carries unanimously. Notice of public comment was given.

Eric Bergum made motion to approve the minutes of January 20, 2021 (regular board) meeting. Mark Colvin seconded the motion. Motion carries unanimously.

Mark Colvin made motion to pay the February bills, approve investments, note cash and extra-curricular balances. Eric Bergum seconded the motion. Motion carries unanimously.

Payroll Warrants	456 to 503
Claims Warrants	469 to 526

Reports were presented. Student Council reported on cleaning the gym for the basketball tournaments and poster strips were purchased and hung in the gym. JMG activities were reported and Speech & Drama received 3 trophies from their divisional and state meets.

Eric Bergum made motion to appoint Cheryl Kirkaldie to the vacant trustee position. Mark Colvin seconded the motion. Motion carries unanimously. Cheryl Kirkaldie recited the oath of office and was seated with the Board of Trustees for the remainder of the meeting.

The recent Governor's rescinding of the mask order was discussed. The Roosevelt County Health Department is leaving the decision up to the local school boards in the county. No recommendations at this time for health and safety plan changes.

Cheryl Kirkaldie made motion to accept the resignation from Norine Haugland effective April 30, 2021. Mark Colvin seconded the motion. Motion carries unanimously.

Mark Colvin made motion to hire Gavin Oliver as a part-time evening custodian. Eric Bergum seconded the motion. Motion carries unanimously.

Eric Bergum made motion to approve the following 2020-2021 extra-curricular contracts: Mike Olson and Mark Pederson as HS Track Assistant Coaches, Christina Olson as JH/Elem Track Head Coach, and Terri Sansaver as JH/Elem Track Assistant Coach. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

The 2021-2022 Principal Contract and Technology System Coordinator Contract will be placed on the agenda for the regular March meeting.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
February 22, 2021  
Monday – 6:30 p.m.

Mark Colvin made motion to approve the 2021-2022 school calendar as presented by the CEA and administration. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Eric Bergum made motion to approve the school trustee and levy election resolution as presented. Mark Colvin seconded the motion. Motion carries unanimously.

Cheryl Kirkaldie made motion to approve the following election judges: Kimberly Knick, Beverly Raaum, and LeEtta Waldhausen; and the following alternate judges: Beth Hekkel and Jo Nelson. Eric Bergum seconded the motion. Motion carries unanimously.

Mark Colvin made motion to approve the guest teacher application for Barbie Brady, pending background check. Cheryl Kirkaldie seconded the motion. Motion carries unanimously.

Eric Bergum made motion to approve the addition of Barbie Brady to the kitchen help substitute roster. Cheryl Kirkaldie seconded the motion. Motion carries unanimously.

Mark Colvin made motion to approve the placement of student teacher Rebecca Thompson in the third grade. Cheryl Kirkaldie seconded the motion. Motion carries unanimously.

Mark Colvin made motion to approve the summer 2021 Driver Education Program with David Murray as the instructor and paid at \$27.50 per hour. Eric Bergum seconded the motion. Motion carries unanimously.

Notice for public comment for non-agenda items was given. The meeting adjourned at 7:27 p.m.

\_\_\_\_\_  
Chairman of the Board

  
Clerk

SCHOOL BOARD MINUTES  
SPECIAL MEETING  
March 9, 2021  
Tuesday – 7:00 a.m.

The Board met in special session on Tuesday, March 9, 2021, at 7:01 a.m. Trustees present were: Chair Paul Finnicum, Luke Anderson (via phone), Eric Bergum, Mark Colvin, and Cheryl Kirkaldie. Representatives were: Larry Crowder, Mike Olson and Lora Finnicum.

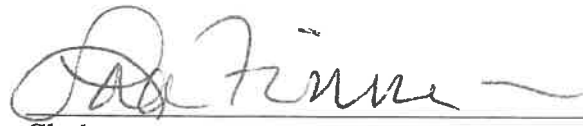
Visitors were recognized. Mark Colvin made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

The network re-cabling project consists of replacing the old Cat-4 cable with Cat-6 cable in the JH and HS wings. The old cable is not sufficient to keep up with the upgrades that have been made in recent years. The project qualifies for the federal e-rate program and would cover 70 percent of the costs. The bid price is \$40,415 and our portion would be \$12,125. Eric Bergum made motion to approve the network re-cabling project as presented. Cheryl Kirkaldie seconded motion. Motion carries unanimously.

Requests have been received to reinstate the self-serve salad bar. The question remains if the county or state would approve. Regular meals are still being served in individual containers. Mark Colvin made motion to reinstate food trays for regular meals and the self-serve salad bar pending approval from the county and state. Luke Anderson seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Cheryl Kirkaldie made motion to adjourn. Luke Anderson seconded motion. Motion carries unanimously. Meeting adjourned at 7:08 a.m.

\_\_\_\_\_  
Chairman of the Board

  
Clerk

**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of FEBRUARY 28, 2021

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	(89,374.77)	136,548.75	-		177,536.13	(130,362.15)	(130,362.15)	-
TRANSFER	104,834.65	2,487.05	-		19,288.07	88,033.63	88,033.63	-
RETIREMENT	39,222.60	882.37	90,014.00	90,014.00	20,159.24	19,945.73	19,945.73	(0.00)
MISC	(8,986.51)	25,111.00	-	-	25,758.40	(9,633.91)	(9,633.91)	-
Misc	4,850.00		-			4,850.00		
Title	(20,156.16)	20,491.00			20,796.97	(20,462.13)		
CARES	-					-		
Ind Ed	0.12				2,756.23	(2,756.11)		
JMG	1,133.27				120.07	1,013.20		
SRS	0.23				1,895.00	(1,894.77)		
JOM	5,186.03	4,620.00			190.13	9,615.90		
AD ED	32.46	190.64	9,067.00	9,067.00	482.50	(259.40)	(259.40)	0.00
COMPASS	(21.18)		-			(21.18)	(21.18)	(0.00)
IMPACT	16,219.96	5.55	26,153.00	26,153.00	42,372.00	(26,146.49)	(26,146.49)	-
TECH	21.30	0.15	738.00	738.00	1,128.44	(1,106.99)	(1,106.99)	-
FLEX	-		-			-	-	-
PR	10,410.24	304,839.12	-		294,678.40	20,570.96	20,570.96	(0.00)
CL	6,871.02	174,527.11	-		141,725.45	39,672.68	39,672.68	-
ELEM	79,229.77	644,591.74	125,972.00	125,972.00	723,128.63	692.88	692.88	(0.00)
GENERAL	(88,077.65)	54,695.53	-		104,581.74	(137,963.86)	(137,963.86)	-
TRANSFER	3,003.15	1,641.05	53,547.00	53,547.00	13,857.37	(9,213.17)	(9,213.17)	-
LUNCH	(14,941.01)	18,345.26	12,674.00	12,674.00	15,625.49	(12,221.24)	(12,221.24)	-
RETIREMENT	5,816.09	537.13	131,983.00	131,983.00	12,919.03	(6,565.81)	(6,565.81)	(0.00)
MISC	8,639.58	-	-	-	414.05	8,225.53	8,225.53	-
Misc	2,404.84		-			2,404.84		
CARES	-					-		
AG	0.00					0.00		
BUS	1,153.06				299.00	854.06		
JMG	5,179.68				115.05	5,064.63		
Perkins	(98.00)					(98.00)		
AD ED	38.32	183.66	8,999.00	8,999.00	482.50	(260.52)	(260.52)	(0.00)
DR ED	1.24	0.54	2,564.00	2,564.00		1.78	1.78	(0.00)
COMPASS	(13.77)		-			(13.77)	(13.77)	0.00
IMPAC	11,091.07	0.01	49.00	49.00	11,140.00	(48.92)	(48.92)	0.00
TECH	13.59	0.12	552.00	552.00	768.97	(755.26)	(755.26)	-
FLEX	0.84		2.00	2.00		0.84	0.84	-
ENDOW	114,474.30	20.22	95,225.00	95,225.00		114,494.52	114,494.52	-
HS	40,045.75	75,423.52	305,595.00	305,595.00	159,789.15	(44,319.88)	(44,319.88)	(0.00)
TOTAL	119,275.52	720,015.26	431,567.00	431,567.00	882,917.78	(43,627.00)	(43,627.00)	(0.00)

CULBERTSON SCHOOL DISTRICT  
**Cash Equivalent Accounts Summary**  
February 28, 2021

	Beginning Balance	Receipts <i>reconciled bank credits</i>	Expenses <i>reconciled bank debits</i>	Ending Balance
<b>General Funds 101 &amp; 201 - Asset 102:</b>				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 7,188.43	\$ 461.00	\$ 732.35	\$ 6,917.08
First Community Bank Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,226.43	\$ 10,493.46	\$ -	\$ 11,719.89
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 12,258.30	\$ 1,133.34	\$ 1,903.26	\$ 11,488.38
Cash Equivalent Total	\$ 20,674.05	\$ 12,087.80	\$ 2,635.61	\$ 30,126.24
	Fund 101 Balance: \$	15,063.12	Fund 201 Balance: \$	15,063.12
	102 Debit (Credit) \$	4,726.10	970 Credit (Debit) \$	4,726.09

**General Funds 101 & 201 - Asset 103:**

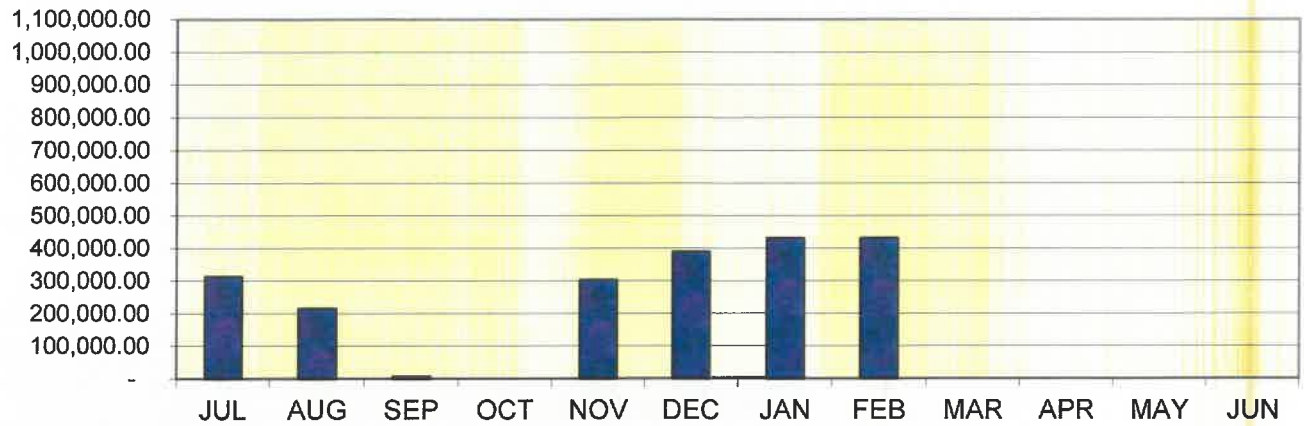
First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
Cash Equivalent Total	\$ 300.00	\$ -	\$ -	\$ 300.00
	Fund 101 Balance: \$	150.00	Fund 201 Balance: \$	150.00
	103 Debit (Credit) \$	-	970 Credit (Debit) \$	-

**Activities Fund 284 - Asset 102:**

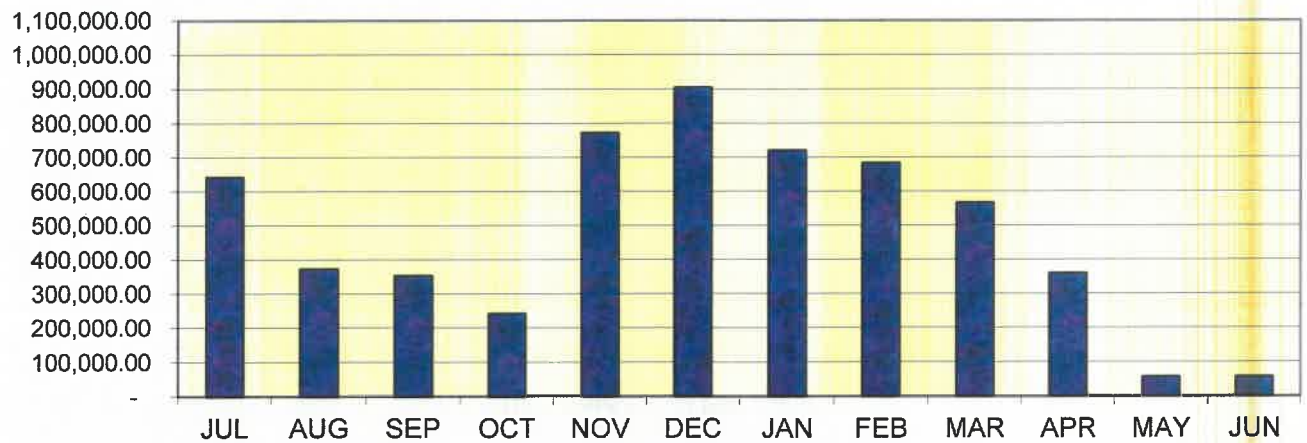
First Community Bank Activities Account No. 332356	\$ 81,426.71	\$ 16,570.14	\$ 7,061.37	\$ 90,935.48
Cash Equivalent Total	\$ 81,426.71	\$ 16,570.14	\$ 7,061.37	\$ 90,935.48
	102 Debit (Credit) \$	9,508.77	970 Credit (Debit)	

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	-	-	-	-	-	-	-
110 Transport	42,791.00	47,590.00	-	-	15,467.00	10,587.00	-	-	-	-	-	-
114 Retirement	10,633.00	-	-	-	27,466.00	72,524.00	90,014.00	90,014.00	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	4,713.00	-	-	-	7,464.00	8,582.00	9,067.00	9,067.00	-	-	-	-
121 Comp Abs	5,264.00	-	-	-	-	-	-	-	-	-	-	-
126 Impact Aid	18.00	-	-	-	12,545.00	-	26,153.00	26,153.00	-	-	-	-
128 Technology	1.00	-	-	-	1,061.00	789.00	738.00	738.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
201 General	-	-	-	-	-	-	-	-	-	-	-	-
210 Transport	33,623.00	20,177.00	-	-	52,274.00	60,834.00	53,547.00	53,547.00	-	-	-	-
212 Hot Lunch	1,888.00	-	-	-	-	9,888.00	12,674.00	12,674.00	-	-	-	-
214 Retirement	20,844.00	-	-	-	92,921.00	112,016.00	131,983.00	131,983.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	4,663.00	4,045.00	-	-	7,251.00	8,494.00	8,999.00	8,999.00	-	-	-	-
218 Drivers Ed	313.00	2,563.00	-	-	2,564.00	2,564.00	2,564.00	2,564.00	-	-	-	-
221 Comp Abs	3,341.00	-	-	-	-	-	-	-	-	-	-	-
226 Impact Aid	11.00	845.00	-	-	-	-	49.00	49.00	-	-	-	-
228 Technology	-	2.00	-	-	565.00	565.00	552.00	552.00	-	-	-	-
229 Flex	2.00	-	-	-	2.00	2.00	2.00	2.00	-	-	-	-
281 Endow	186,114.00	140,553.00	6,980.00	-	83,828.00	102,394.00	95,225.00	95,225.00	-	-	-	-
<b>TOTAL</b>	<b>314,219.00</b>	<b>215,775.00</b>	<b>6,980.00</b>	<b>-</b>	<b>303,408.00</b>	<b>389,239.00</b>	<b>431,567.00</b>	<b>431,567.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	88,659.00	130,578.00	2,016.00	28,859.00	-	-	-	-
110 Transport	7,813.00	-	-	-	-	9,129.00	90,599.00	76,640.00	-	-	-	-
114 Retirement	-	-	-	-	-	-	11,691.00	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	8,897.00	-	-	-	-	9,512.00	9,384.00	8,866.00	-	-	-	-
121 Comp Abs	11,920.00	-	-	-	-	-	13,908.00	13,716.00	-	-	-	-
126 Impact Aid	1,949.00	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	1.00	1.00	1.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	315,911.00	242,258.00	203,086.00	193,709.00	294,350.00	240,582.00	206,030.00	220,521.00	239,069.00	161,265.00	-	-
201 General	-	-	-	-	-	11,703.00	-	-	-	-	-	-
210 Transport	29,704.00	-	-	-	63,156.00	133,670.00	59,499.00	51,026.00	38,981.00	-	-	-
212 Hot Lunch	4,752.00	-	-	-	-	13,051.00	10,976.00	11,378.00	10,001.00	-	-	-
214 Retirement	83,857.00	-	-	-	105,068.00	143,022.00	107,018.00	143,079.00	131,068.00	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	10,053.00	-	-	-	10,492.00	10,116.00	9,806.00	9,226.00	7,467.00	-	-	-
218 Drivers Ed	1,513.00	-	-	-	2,489.00	2,489.00	2,490.00	2,298.00	2,059.00	789.00	-	-
221 Comp Abs	11,969.00	5,305.00	-	-	11,974.00	11,974.00	11,976.00	11,980.00	11,791.00	11,578.00	-	-
226 Impact Aid	40.00	-	-	-	-	-	-	-	26,060.00	4.00	-	-
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	2.00	-	-	-	2.00	2.00	2.00	2.00	2.00	2.00	-	-
281 Endow	153,929.00	125,000.00	150,000.00	48,928.00	195,846.00	189,715.00	185,893.00	106,470.00	100,063.00	186,026.00	57,668.00	57,668.00
<b>TOTAL</b>	<b>642,309.00</b>	<b>372,563.00</b>	<b>353,086.00</b>	<b>242,637.00</b>	<b>772,036.00</b>	<b>905,544.00</b>	<b>721,289.00</b>	<b>684,062.00</b>	<b>566,561.00</b>	<b>359,664.00</b>	<b>57,668.00</b>	<b>57,668.00</b>
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201 General	-	-	-	-	-	93,446.00	72,439.00	174,830.00	47,673.00	-	-	-
110 Transport	-	-	-	-	-	44,579.00	16,383.00	7,081.00	19,300.00	-	-	19,575.00
114 Retirement	-	-	-	-	-	31,328.00	-	-	-	-	-	111,732.00
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	-	5,477.00	5,310.00	5,319.00	-	-	8,568.00
121 Comp Abs	-	-	-	-	-	-	1.00	1.00	1.00	-	-	1.00
126 Impact Aid	-	-	-	-	-	-	47,315.00	10,752.00	10,767.00	-	-	1,949.00
128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	470,668.00	207,404.00	207,015.00	254,997.00	268,432.00	219,599.00	239,435.00	265,417.00	216,063.00	222,520.00	196,113.00
201 General	-	-	-	-	-	8,755.00	-	7,909.00	-	-	-	-
210 Transport	-	-	-	-	-	39,194.00	34,574.00	27,811.00	15,605.00	-	-	20,363.00
212 Hot Lunch	-	-	-	-	-	7,623.00	3,222.00	-	842.00	-	-	2,960.00
214 Retirement	-	69,218.00	-	-	32,660.00	44,627.00	-	16,884.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	6,348.00	6,890.00	5,034.00	7,032.00	7,082.00	-	-	9,923.00
218 Drivers Ed	-	-	-	-	2,140.00	2,140.00	2,140.00	2,141.00	2,142.00	-	-	1,853.00
221 Comp Abs	-	-	-	-	2.00	2.00	2.00	2.00	2.00	-	-	2.00
226 Impact Aid	-	-	-	-	9,579.00	21,075.00	21,078.00	56,786.00	6,040.00	-	-	40.00
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	2.00	2.00	-	-	2.00
281 Endow	-	138,355.00	-	-	2.00	130,505.00	110,505.00	110,545.00	59,156.00	59,094.00	65,000.00	153,909.00
<b>TOTAL</b>	<b>-</b>	<b>678,241.00</b>	<b>207,404.00</b>	<b>207,015.00</b>	<b>305,728.00</b>	<b>698,598.00</b>	<b>537,771.00</b>	<b>666,521.00</b>	<b>439,348.00</b>	<b>275,157.00</b>	<b>287,520.00</b>	<b>526,990.00</b>

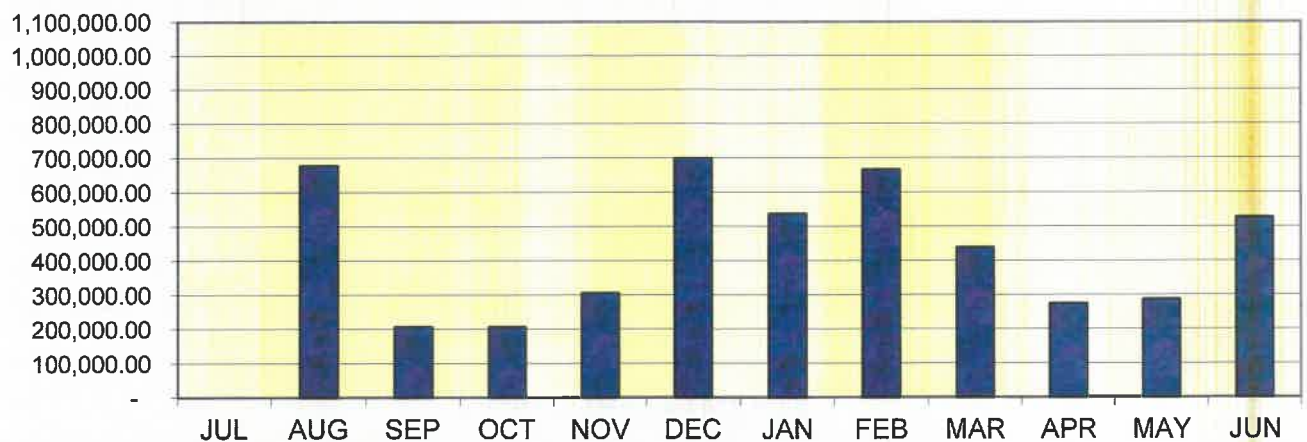
### 2020-21 INVESTMENTS



### 2019-20 INVESTMENTS



### 2018-19 INVESTMENTS



## Culbertson Public School

Totals Report for February 2021  
2020-2021

03/14/2021  
9:00:08 AM

Checking  
Savings  
Investments

Account	Beginning +	Receipts -	Expenditures +	Transfers =	Ending
1 - ANNUAL	4,630.38	0.00	0.00	0.00	4,630.38
2 - ATHLETICS	5,219.65	5,305.00	7,121.31	-16.50	3,386.84
3 - SOPHOMORE CLASS 2023	992.66	0.00	0.00	0.00	992.66
4 - FRESHMAN CLASS 2024	1,506.71	0.00	0.00	0.00	1,506.71
5 - Extra - Open to use in future - was Senior Class 2020	0.00	0.00	0.00	0.00	0.00
6 - SENIOR CLASS 2021	1,698.92	1,625.00	0.00	0.00	3,323.92
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	664.81	0.00	0.00	0.00	664.81
9 - FFA	12,614.83	4,522.62	4,641.19	16.50	12,512.76
10 - BAND/CHOIR	6,238.23	0.00	93.32	0.00	6,144.91
11 - STUDENT COUNCIL	4,596.89	1,625.00	1,147.89	0.00	5,074.00
12 - SPEECH AND DRAMA	1,037.43	370.00	0.00	0.00	1,407.43
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - JUNIOR CLASS 2022	3,698.51	2,575.00	19.98	0.00	6,253.53
15 - PLAY	2,328.05	0.00	0.00	0.00	2,328.05
16 - JMG	2,835.65	50.00	0.00	0.00	2,885.65
17 - BPA	7,600.76	497.52	92.31	0.00	8,005.97
18 - EXPLORE AMERICA	11,898.45	0.00	0.00	0.00	11,898.45
19 - MUSIC PARENTS	2,601.75	0.00	0.00	0.00	2,601.75
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	1,464.42	0.00	0.00	0.00	1,464.42
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
23 - INDIAN CLUB	0.00	0.00	0.00	0.00	0.00
24 - SCIENCE OLYMPIAD	5,016.23	0.00	0.00	0.00	5,016.23
	80,131.99 +	16,570.14 -	13,116.00 +	0.00 =	83,586.13



## March 2021 AD Report

Culbertson Board of Trustees,

High school track season began on March 15 with 31 participants. Golf also began on March 15 with 4 participants. Junior high/elementary track will begin on March 22. The 2021 football, volleyball, and cross country schedules are still a work in progress.

Sincerely,

David Solem

Mr. Olson  
Technology Report  
School Board Meeting  
March 23, 2021

I have received technology requests for next school year. I will begin the pricing process and should have it complete for the April meeting.

We are officially out of the old servers. They are powered down and disconnected.

I have been working with Northstar on fixes glitches with the new system as the transfer showed some issues in our system and compatibility issues moving from the old server.

Mr. Olson  
Principal Report  
School Board Meeting  
March 23, 2021

5-8 Spring Concert was held on March 18 and Elem/JH Music Festival will be held virtually this year.

High School Prom will be held on April 17 at the Old Armory.

Montana Children's Theatre will be in town March 21-27

Parent/teacher Conferences will be held on April 15<sup>th</sup>

State Standardized testing has begun. Mrs. Forbregd is working with teachers and testing students in the computer lab.

We have been working with Infinite Campus through a series a Zoom meeting to begin the transition to their platform and out of School Master.

High School Academic Olympics is on March 24 and JH will be held on April 21st

As of 3-17-21

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	13	22	22	17	22	14	19	29	17	17	26	21	15	254
Sept	16	22	22	18	22	15	20	29	19	18	28	21	15	265
Oct	18	23	23	18	22	15	19	30	19	17	28	21	16	269
Nov	18	22	24	18	22	15	20	30	19	16	28	21	15	268
Dec	19	23	24	19	23	15	21	29	19	16	28	21	16	273
Jan	19	24	24	19	23	14	20	29	19	15	27	22	17	272
Feb	19	23	23	19	25	14	21	29	19	16	27	24	17	276
March	19	23	23	20	25	15	21	29	19	16	27	22	17	276
April														0
May														0

Enrolled	9	3	3	5	7	4	6	1	5	3	6	6	3	61
Transferred	0	4	0	5	6	2	5	2	2	4	3	6	1	40
Total In/Out	9	7	3	10	13	6	11	3	7	7	9	12	4	101

Ended the 2019-2020 year with 276

# Culbertson School Board Meeting

## Superintendent's Report

### March 23, 2021

#### A. Events that I plan to attend for March and April.

March 3 <sup>rd</sup>	NEMASS Meeting @ Sidney
	Roose-Valley Special Education Coop Board Meeting @ Sidney
March 8 <sup>th</sup>	Culbertson Town Council Meeting
March 9 <sup>th</sup>	Special Culbertson School Board Meeting
	Culbertson Fire Department Meeting
March 12 <sup>th</sup>	Infinite Campus Training - Virtual
March 16 <sup>th</sup>	OPI Special Education Monitoring Training – Virtual
March 17 <sup>th</sup>	Infinite Campus Training - Virtual
March 18 <sup>th</sup>	Culbertson 5-8 Music Concert
	Culbertson Lions Club Meeting
March 19 <sup>th</sup>	OPI ESSER Monitoring Audit Phone Conference
March 22 <sup>nd</sup>	Virtual Day of Advocacy
March 23 <sup>rd</sup>	Culbertson School Board Meeting
	Spring MASS Conference - Virtual
	Culbertson Fire Department Training
March 29 <sup>th</sup>	MSGIA Captive Reinsurance Meeting - Virtual
March 31 <sup>st</sup>	Culbertson Town Growth Policy/Capital Improvement Planning Meeting
April 1 <sup>st</sup>	MSGIA Board Meeting – Virtual
April 7 <sup>th</sup>	NEMASS @ Wolf Point
April 8 <sup>th</sup>	Culbertson Chamber of Commerce Meeting
April 12 <sup>th</sup>	Culbertson Town Council Meeting
April 13 <sup>th</sup>	Culbertson Fire Department Meeting
April 14 <sup>th</sup>	Culbertson School Safety Committee Meeting
April 15 <sup>th</sup>	Culbertson School Parent/Teacher Conferences
	Culbertson Lions Club Meeting
April 17 <sup>th</sup>	Culbertson High School Prom
April 20 <sup>th</sup>	Culbertson High School Music Concert
April 27 <sup>th</sup>	Culbertson Lions Club Track Meet
	Culbertson Fire Department Training
April 29 <sup>th</sup>	Culbertson FFA Banquet

#### B. Other items for your review and consideration:

1. I have not heard from Debra Silk about rescheduling our 2<sup>nd</sup> meeting for Strategic Planning.
2. I have completed Part I of the EASIE Title VI grant application. This is an annual federal grant and our district usually utilizes these funds for the salary and benefits of the JOM Home/School Coordinator position.

3. I am currently working with staff to plan/organize the August PIR Day Schedule. We will be presenting this to the Board for approval at the April Board meeting.
4. The absentee rate for students K-12 from August through the end of February is 12%. While this is an increase of about 75% or so compared to normal years, it's better than we hoped for considering all of the COVID quarantining and isolations.
5. Just so we don't forget, here are a few projects to think about in the short term and long term (in no particular order of importance):
  - Replacement of the oldest section of Playground Equipment
  - Replacement of the Football Field Lights
  - Old Armory: Renovation or Demolition
  - Replacement of the cinder track with an all-weather track.
  - Building or purchasing teacher housing.
  - Building an auditorium for music performances and plays
  - Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).
6. Here are a few items that might be part of the regular April Board meeting agenda:
  - Possible Guest teacher applications
  - 2019-2020 Audit Report (if it's ready)
  - 2021-2022 Teacher Assignments
  - District Clerk Evaluation
  - 2020 Summer Employee Contracts
  - 2020 Summer Computer Cleaning Contracts
  - 2021-2022 Technology Budget
  - 2021-2022 Extra-Curricular Contracts
  - 2021-2022 PIR Day Plan

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at [crowderl@culbertson.k12.mt.us](mailto:crowderl@culbertson.k12.mt.us) at any time.

# Culbertson School Board Committees

## 2020-2021

<u>Committee</u>	<u>Members</u>	<u>Chair</u>
Personnel	All Board Members	Paul Finnicum
Finance	All Board Members	Paul Finnicum
Curriculum	Paul Finnicum Luke Anderson Mark Colvin	Mark Colvin
Policy	Eric Bergum Gy Salvevold	Eric Bergum
Professional Development	Paul Finnicum Mark Colvin	Mark Colvin
Facility	Gy Salvevold Paul Finnicum	Paul Finnicum
Technology	Mark Colvin Eric Bergum	Eric Bergum
Vocational	Luke Anderson Gy Salvevold	Gy Salvevold
Public Relations	Paul Finnicum Gy Salvevold	Gy Salvevold
Athletics	Eric Bergum Paul Finnicum	Eric Bergum
Negotiations	Paul Finnicum Luke Anderson	Paul Finnicum

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 15

**AGENDA TITLE:** Health and Safety Plan

**SUMMARY:** Attached please find a copy of the plan that was adopted by the Board in August, as it was intended to be reviewed monthly for possible changes.

During the month of March, the Roosevelt County Health Department has no Culbertson School students or staff on their COVID quarantine or isolation list.

We have received permission from Roosevelt County Health Department to resume using trays in the lunchroom. We also received permission to resume self-service salad bar for grades 7-12. The salad bar will be operational following Easter break.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

# Culbertson School District

## Health & Safety Plan

### August 2020

The Culbertson School Board of Trustees recognizes the challenges and the impacts that COVID-19 has on the health and safety of the students and the staff of the Culbertson School District. To this end, the Board shall:

1. Develop, adopt, and implement a School District Health and Safety Plan.
  - a. Identify a Pandemic Coordinator and Pandemic Team that will meet regularly to monitor the effectiveness of the Health and Safety Plan and recommend changes, as needed.
  - b. Consider adoption of the 1900 COVID-19 Emergency Series of Model Board Policies from MTSBA that specifically address this pandemic.
  - c. Consider the declaration of a continuous state of emergency through June 30, 2021 in case there were to be a COVID-19 outbreak in our school and/or community.
  - d. Consider authorizing off-site instruction if an outbreak makes onsite instruction unfeasible.
  - e. Consider authorizing the administration to determine and declare proficiency learning status at each grade level and in each subject area. This will serve as an alternative to meeting aggregate hours of pupil instruction.
  - f. Consult with local health officials and the County Health Department on the development and implementation of this School District Health and Safety Plan.
  - g. Follow all CDC guidelines if a student or staff member tests positive for COVID-19.

The Culbertson School District Health and Safety Plan shall have three phases of implementation in accordance with the Governor's Plan for Reopening Schools.

#### Phase One and Phase Two

##### Academic:

- I. Off-Site Learning Only
  - a. Technology devices will be distributed, upon request, to all students in grades 3-12.
  - b. Classes will meet via technology when available and appropriate.
  - c. Learning materials will be delivered electronically, by mail, or personally delivered to students/families.
  - d. Staff will receive training to serve students through remote learning.

- e. Communication from teachers to students and parents will be via emails and phone calls on a weekly basis at a minimum.
- f. Consideration for IEP and Section 504 accommodations will be recognized and implemented for each student in each applicable subject.

Academic:

- I. On-Site Learning Only
  - g. Accommodations will be made for students and staff in an at-risk group or for those caring for someone in an at-risk group.
  - h. Use of the Google platform for lessons at least one day per week at the junior high and high school levels as a bridge for potential off-site learning.
  - i. Consider elementary students remaining in their homerooms during specialist time, if possible.

Physical and Structural:

- I. On-Site Learning Only
  - a. Consider staggering the arrival and unloading of buses at the school.
  - b. Consider increased parking distance between buses for the purpose of loading buses at the conclusion of school each day.
  - c. Implementation of strategies to keep students from congregating at school entrances before school and at the conclusion of lunch and/or recess time.
  - d. Clean and sanitize facilities daily in accordance with CDC guidelines.
  - e. Allow for the optional wearing of masks by students and staff while on campus unless masks are otherwise required by the county health department or other governmental entity.
  - f. HVAC filters will be changed in accordance with CDC guidelines.
  - g. Protocols will be implemented to reduce the number of students and staff touching door surfaces when entering and leaving the building during recess times.
  - h. Student seating in classrooms will be done to maximize social distancing.
  - i. Protocols will be implemented to minimize student contact while transitioning between classes during the school day.
  - j. The lunchroom will utilize all available tables to maximize social distancing during lunchtime.
  - k. Schedules will be made for regular handwashing and sanitizing for staff and students throughout the school day.

Social, Emotional, and Behavioral:

- I. On-Site or Off-Site Learning
  - a. Staff training will be offered to identify students struggling with trauma.

- b. Resources and training will be offered for students and staff recovering from traumatic events.
- c. Information will be provided to parents in an effort to assist students cope with tragedies.
- d. Share information about support services available for staff, students, and parents.
- e. Expand mental health outreach and treatment strategies for staff and students struggling with trauma.

Transportation:

- I. On-Site Learning Only
  - a. Assign seating charts on the buses with family members sharing seats if necessary.
  - b. Maximum social distancing will be utilized on all buses.
  - c. Cleaning of buses in accordance with CDC guidelines.
  - d. Utilize the flexibility in the transportation fund to provide instructional services to students.

Business:

- I. On-Site or Off-Site Learning
  - a. Adopt and implement the COVID-19 Emergency 1900 series policies to support and enhance the district's financial options.
  - b. Review technology and operational needs.
  - c. Communicate with the Roosevelt County and local area EMS managers to assess the PPE supply chain.

Extra-curricular Activities:

- I. On-Site Learning
  - a. Review each event that may be held at the school facilities to develop protocols and guidelines based on number attendees and the logistics of the district's various indoor and outdoor settings.
  - b. Make every attempt to accommodate at-risk individuals who may not be able to attend events on school grounds.
  - c. Consider social distancing guidelines for meals, etc.
  - d. Encourage on-line/virtual events when available.
  - e. Utilize outdoor venues when possible for increased social distancing and air flow.
  - f. Frequently disinfect all equipment in accordance with CDC guidelines.
  - g. Exercise social distancing on bus travel to the greatest extent possible with family members sharing seats when necessary.
  - h. Minimize the length of bus travel whenever possible.

Phase Three (On-Site Learning Only):

- I. Follow CDC guidelines at all times.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 16

**AGENDA TITLE:** Resignation(s)

**SUMMARY:** I have received a resignation from Maria Nunez effective March 18<sup>th</sup>. I recommend the Board accept the resignation and release Maria from the remainder of this school year's contract.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 17

**AGENDA TITLE:** 2020-2021 Classified Staff Contract(s)

**SUMMARY:** Norine would like to recommend Richard Weber for a full-time evening custodian contract pending background check.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 18

**AGENDA TITLE:** 2021-2022 Teacher Contract(s)

**SUMMARY:** Attached please find the recommendations for renewal and non-renewal of teacher contracts for the 2021-2022 school year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

# **Culbertson Public School Teacher Contract Renewal 2021-2022**

Mike and I would like to recommend the renewal of the following tenured teachers for contracts for the 2021-2022 school year:

- Teachers are listed in alphabetical order.
- Extended contracts are listed in (parenthesis).

## **Tenured**

Janelle Ator  
Amy Berwick  
Karen Brock  
Amanda Bushlen  
Courtney Forbregd (10 days)  
Jeri Gustafson  
Angela Iverson  
Theresa McDonald  
Darla Mogga  
Wendy Nickoloff  
Brad Nielsen  
Christina Olson  
Paula Schledewitz  
Rhonda Seitz  
David Solem  
Jennesy Taberna

# **Culbertson Public School Teacher Contract Renewal 2021-2022**

Mike and I would like to recommend the renewal of the following non-tenured teachers for tenure contracts for the 2021-2022 school year:

- Teachers are listed in alphabetical order.

## **Up for Tenure**

Brenda Harvey  
Tiffany Nielsen  
Phyllis Owan

# **Culbertson Public School Teacher Contract Renewal 2021-2022**

Mike and I would like to recommend the renewal of the following non-tenure teachers for contracts for the 2021-2022 school year:

- Teachers are listed in alphabetical order.

## **Non-Tenured**

Leanne Knapp  
Mark Pederson  
Russell Pfeifer  
Shelly Salvevold  
Lee Vandall  
Pam Welch  
Rhetta Wilson  
Joy Young

# **Culbertson Public School Teacher Contract Non-Renewal 2021-2022**

Mike and I would like to recommend the non-renewal of the following non-tenure teacher without cause:

- Teachers are listed in alphabetical order.

## **Non-Tenured**

Ana Gonzalez

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 20

**AGENDA TITLE:** 2021-2022 Technology Systems Coordinator Contract

**SUMMARY:** I believe a Negotiation Committee meeting will be held prior to the regular Board meeting and a recommendation will be forthcoming.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 21

**AGENDA TITLE:** 2021-2022 Extra-Curricular Contract(s)

**SUMMARY:** I believe an Athletic Committee meeting will be held prior to the regular Board meeting and a recommendation will be forthcoming.

- a. High School Boys' Basketball Head Coach
- b. High School Girls' Basketball Head Coach
- c. High School Cheerleading Head Coach
- d. High School Speech & Drama Head Coach

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 22

**AGENDA TITLE:** 2021-2022 Elementary School District General Fund Voted Levy

**SUMMARY:** Based on the preliminary budget information provided to the school by the Office of Public Instruction, Lora and I would like to recommend the Board approve a voted levy in the amount of \$27,000 for the 2021-2022 school year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 23

**AGENDA TITLE:** 2021-2022 Elementary School District Permissive Levies

**SUMMARY:** Based on current and preliminary budget information, Lora and I do not believe the Board will need anticipate an increases in permissive levies for Adult Education or Transportation for the Elementary School District for 2021-2022 school year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 24

**AGENDA TITLE:** 2021-2022 High School District General Fund Voted Levy

**SUMMARY:** Based on the preliminary budget information provided to the school by the Office of Public Instruction, Lora and I do not believe the Board will need to conduct a voted levy for the High School District for the 2021-2022 school year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 25

**AGENDA TITLE:** 2021-2022 High School District Permissive Levies

**SUMMARY:** a. Adult Education

Based on current and preliminary budget information, Lora and I do not believe the Board will need anticipate an increase in permissive levy for Adult Education for the High School District for 2021-2022 school year.

b. Transportation

Based on current and preliminary budget information, Lora and I believe the Board will need anticipate an increase in permissive levy for Transportation for the High School District in the amount of \$25,080 for 2021-2022 school year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 26

**AGENDA TITLE:** Roove-Valley Special Education Cooperative Interlocal Agreement

**SUMMARY:** Attached please find a copy of the agreement for the Board's review and consideration. This is an annual agreement renewal allowing the Culbertson School District to participate in the Roove-Valley Special Education Cooperative.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

## **ROOSE–VALLEY SPECIAL SERVICES COOPERATIVE**

### **INTERLOCAL AGREEMENT FOR THE ESTABLISHMENT OF A SPECIAL EDUCATION COOPERATIVE**

THIS AGREEMENT, Made and entered into this twenty-fifth day of February, 2021 between and among the following School Districts: Bainville School District #64; Brockton School District #55; Culbertson School District #17, hereinafter referred to as the “Fiscal Host School,” Frazer School District #2; Froid School District #65; Frontier School District #3; Lustre School District #23; and Opheim School District #9.

WHEREAS: The participating Districts desire to offer full services to persons requiring Special Education, said persons defined in (Section 20-7-401-MCA) and to all children with disabilities residing within said Districts, and

WHEREAS: The participating District desire to provide these Special Education services in compliance with all applicable State and Federal laws and regulations.

WHEREAS: Sections 20-7-451 through 20-7-456, MCA, provide that School Districts may contract with one another to establish a Cooperative to perform all Special Education administrative services, activities and undertaking that the School District entering into this Agreement is authorized by law to perform.

NOW THEREFORE: The parties hereto, hereby establish a Special Education Cooperative, pursuant to the following mutual covenants and promises.

#### **COOPERATIVE’S POWERS, DUTIES, AND RESPONSIBILITIES**

- I. The Cooperative shall provide assistance in the development and maintenance of Special Education Programs in all School Districts who are party to this Agreement.
- II. The Cooperative shall provide a comprehensive evaluation for each child referred to it by any District that is a party to this Agreement, when such an evaluation is not available in said District.
- III. The Cooperative shall assist in the development of an individualized education program, for each child requiring the services of this Cooperative.
- IV. The Cooperative shall provide all the instructional and support services required by the individualized educational program, when such services are not available in said District, developed under the requirements of sub-paragraph III.
- V. The Cooperative shall provide the above-mentioned services to all persons between the ages of six years and eighteen years, inclusive, who reside within the School

Districts that are parties to this Agreement, and when such services are not available in said District. Further, the Cooperative, after evaluation of persons between three years of age to five years of age, may offer services to those persons who would benefit from those programs established for persons between six years of age and eighteen years of age.

## **COOPERATIVE ORGANIZATION**

- I. Cooperative's name: the name of this Special Education Cooperative shall be: ***ROOSE-VALLEY SPECIAL EDUCATION COOPERATIVE.***
- II. Duration of Cooperative's existence: the duration of this Cooperative is perpetual.
- III. The Cooperative shall have the following powers:
  - A. To sue, and be sued, complain and defend, in its Cooperative name.
  - B. To purchase, take, receive, lease, take by gift, devise or bequest, or otherwise acquire, hold, own, improve, use, and otherwise deal in and with real or personal property, or any interest therein, whatever situated.
  - C. To sell, convey, pledge, lease, exchange, transfer or otherwise dispose of all or any part of its property and assets.
  - D. To make contracts and incur liabilities, through the purchasing of goods and materials.
  - E. To conduct its affairs, carry on its operations, and have office within the boundaries of the Cooperative.
  - F. To make and alter, by resolution of the Management Board, by-laws governing the calling and conducting of meetings, election of a Management Board and the internal operating procedures of the Board.
  - G. To employ professional and other skilled or unskilled personnel as and when the need arises, either on the basis of permanent employment through contractual agreements, or in a temporary or consultative capacity, but only to the extent that funds have been available to it for the purpose.
  - H. To organize and to establish such education programs for the residents of the Cooperative as shall be approved by the member.
  - I. To make joint application for Federal and State funds, on behalf of its member School Districts.
  - J. To do what is reasonable, necessary to achieve the purpose of this Agreement to the extent that such action is within the intent and purpose of this Agreement, existing law, and regulations.
- IV. MANAGEMENT BOARD: All determinations of employment of Cooperative Staff, expenditures of Cooperative funds, provisions of Special Education Services, and

implementation of Cooperative's policy shall be done by the Cooperative's Management Board.

V. MANAGEMENT BOARD ORGANIZATIONS:

- A. The Management Board shall consist of a representative of each School District; namely the Superintendent or Designee. The composition of the cooperative management board shall be an elected member from each participating districts' board of trustees or an administrator assigned by the district board of trustees to represent the participating district on the cooperative management board.
- B. The Management Board shall recruit and employ a Director. The Management Board may delegate by resolution any or all of the powers granted it in subparagraph III herein, and allowed by law, to the Director.
- C. The Management Board shall employ significant qualified staff to provide services contemplated by this Agreement.
- D. Set policy to be implemented by the Director.
- E. Comprehensively review at least annually all aspects of the Cooperative including:
  - 1. Policies and Procedures
  - 2. Records and Accounting
  - 3. Recruitment of Staff
  - 4. In-Service Training
  - 5. Employee Supervision and Evaluation
  - 6. Compliance with State and Federal Special Education Guidelines
- F. Review the financial management of the Cooperative monthly.
- G. Set and approve the fiscal budget of the Cooperative.
- H. Meet quarterly.
- I. To exercise the executive management and administrative control of the Cooperative and its properties, facilities, programs and the contracted activities and performance of its employees.
- J. The Management Board shall have the power to make contracts for the Cooperative. No such contract entered by the Cooperative shall bind the Cooperative for a term in excess of one year.
- K. The Management Board shall employ only those persons whose qualifications equal or exceed the qualification required by Part V of the Montana Special Education Reference Manual (NSERM).
- L. Provide for a yearly audit.

## **FINANCIAL ADMINISTRATION**

- I. Culbertson School District #17 shall be designated as the Fiscal Host for this Cooperative, pursuant to section 20-9-701 et seq., MCA.
- II. Said Fiscal Host shall establish a non-budgeted Interlocal Cooperative Fund for the purpose of the financial administration of the Interlocal Cooperative Agreement. All revenues received including Federal, State or other type of grant payments in direct support of the Agreement and the financial support provided by Cooperative Agencies, shall be deposited in such fund. All financial support of the Agreement contributed by a member District may be transferred to the interlocal Cooperative fund from any fund maintained by such District by resolution of the trustees and District warrant. Any such transfer to the Interlocal Cooperative fund shall be used to finance those expenditures under the Agreement which is comparable to those that are permitted by law to be made out of the fund from which the transfer was made and are within the final budget for the fund which the transfer was made. No transfer shall be made from the miscellaneous Federal Program Fund without the express approval of the Superintendent of Public Instruction.
- III. All expenditures in support of the Interlocal Cooperative Agreement shall be made from the Interlocal Cooperative fund established by the Fiscal Host.
- IV. The Management Board shall have the sole power to expend funds from the Interlocal Cooperative Fund.
- V. In the event that funds are received directly from the Office of Public Instruction, then the member Districts will not have to transfer said sum.
- VI. Each District shall be responsible to provide, at a minimum, the matching dollars that are necessary for the related services block grant.
- VII. The federal application for Part B and Preschool funds will be made by the Cooperative on behalf of its member school districts.
- VIII. A financial audit by an independent auditor shall be ordered each year to assure proper expenditure procedures.

## **TERMINATION OF MEMBERSHIP IN COOPERATIVE**

Each District agreeing to the terms of this Agreement shall remain a member of the Cooperative for a minimum of three years. Unless membership is requested to be dropped by October 1<sup>st</sup> of the current school fiscal year, the District's commitment will automatically extend for three fiscal years. Each District's commitment to membership in the Cooperative is effective with the signature on this Interlocal Agreement. A District intending to withdraw must provide notification of intent to withdraw three fiscal years in advance of the withdrawal date.

Any property in the possession of the Cooperative and owned by the terminated District shall be returned to the terminated District as soon as reasonably possible. Total amount of the contract is due upon termination and any monies paid to the Cooperative by the District shall be retained by the Cooperative as payment for services already rendered and in full satisfaction of any damages caused to the Cooperative by said termination.

### **ADDITION OF A DISTRICT TO COOPERATIVE**

Any non-participating school district within the geographic boundary of the Cooperative will be notified annually no later than October 1<sup>st</sup> of an opportunity to join the Roose-Valley Special Education cooperative for the ensuing three (3) state fiscal years. Non-participating districts who wish to join must respond within 60 days of the date of mailing of the opportunity to join. The Cooperative shall allow the addition of a district within the geographic boundaries of the Cooperative in accordance with state statute. Such addition shall only be allowed at the December meeting of the Board. Notice of application to add a district shall be given to all Management Board members at least ten (10) days prior to the winter meeting of the MANAGEMENT BOARD OF THE COOPERATIVE.

#### **APPLICATION TO JOIN COOPERATIVE SHALL CONTAIN:**

1. The District's name.
2. Anticipated required services.
3. District's proposed budget for contracted Special Education Services.
4. Application must be signed by the Chairman of the Board of Trustees of the applying District.

The Cooperative may contract with any District during the Fiscal Year to provide Special Education Services, if available, to a non-member District. Any such Contract entered into shall comply with the terms and conditions stated herein and shall be for compensation deemed reasonable by the Cooperative.

### **TERMINATION OF COOPERATIVE**

The Cooperative may be terminated by majority vote of all the representatives of the Management Board. Such vote shall only be held at the spring meeting of said Management Board. Any member of the Board may propose termination. Notice of intention to propose termination shall be sent to each member of the Management Board proposing termination at least thirty (30) days prior to the March meeting of the Board.

If the Management Board should terminate the Cooperative, the termination shall be effective at the end of the fiscal year in which termination occurs. During the period from the

termination of the Cooperative until the end of the fiscal year, the Cooperative shall undertake closure procedures. All property in the possession of the Cooperative and owned by any member District shall be returned as soon as possible, but no later than June 30, to the Owner-District. Any property owned by the Cooperative shall be liquidated. All monies in the possession of the Cooperative, including any monies generated from the Cooperative-owned property liquidation, shall be distributed to the members District by the following formula:

$$\begin{array}{l} \text{Contribution of Member District} \\ / \text{ (divided by) Contribution of all Districts} \\ \times \text{ (times) all remaining Cooperative monies.} \end{array}$$

### **REVIEW BY THE ATTORNEY GENERAL**

THIS AGREEMENT shall be submitted to the office of the Attorney General of the State of Montana for review and approval, in accordance with Section 20-7-453, MCA, and this Agreement shall not be effective until such approval is obtained, and the Agreement is recorded with the Montana Secretary of State and Clerk and Recorder of each County within which a participating District lies.

Signature of a member of the Board of Trustees indicates acceptance of the Roose-Valley  
Special Education Interlocal Agreement on behalf of the Culbertson School District

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CULBERTSON DISTRICT #17

DATE

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 27

**AGENDA TITLE:** School Drop Off/Parking Area

**SUMMARY:** The Board will be considering the alignment and function of the school drop off/parking area in regards to student safety and increasing the access to parents.

Attached please find a copy of the area map.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

## Main Entrance Parking

There is 8 diagonal parking plus 2 handicap spots.  
There is 8 parallel parking.

Legend



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 28

**AGENDA TITLE:** Student Council Proposal

**SUMMARY:** Attached please find a copy of the proposal from the Student Council.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

Dear School Board Members,

The Student Council has noticed the gym bleachers are in need of deep cleaning after the last few sports seasons. Stains like oil, candy, juice, gum, and more have built up over time. We believe that the cleanliness of the bleachers reflects on how we as a school are seen by our guests. Student council would like to make a bid of \$1000 to scrub all of the bleachers before graduation. Student Council will purchase all supplies needed to clean the bleachers.

Sincerely,



Student Council  
Autumn Bergum, President

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 3-23-2021

**AGENDA ITEM #:** 29

**AGENDA TITLE:** School Board Goals

**SUMMARY:** Below are the various ideas that were shared at previous Board meetings:

- Cement in southwest parking area of the school building
- Top ten in the state academically
- Local beef for school lunches
- New playground equipment
- Underground sprinklers in the playground area
- Better facilities at the C-C Field (restrooms, concessions)
- Phasing out the coal boiler
- Replacement of activity buses
- Football field lights
- Rubberized track
- Sidewalk aprons
- North addition foundation rock
- Playground fence height
- Old Armory facelift
- Old Armory boiler replacement
- Elementary gym bleachers
- Update tech plan
- Align curriculum K-12
- Additional electives for the junior high students
- Adding family consumer science classes
- Additional staff trainings

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Bergum					
Colvin					
Kirkaldie					

# Public Comment

## (Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.